

Region 49  
700 MHz Regional Planning Committee  
Minutes of the August 18, 2011, meeting

Texas Department of Transportation, Cedar Park Campus  
9500 N. Lake Creek Parkway, Austin, Texas

Chairman Ron Mayworm called the meeting to order at 10:10 a.m. The following members and guests were present:

Jim Parker, Caldwell Co EMC
Brad Bearden, Travis Co
Joe Jarrett, Texas DPS
Chuck Brotherton, City of Austin
Dalton Cross, Bell Co
Clay Cassard, Motorola
Mike Barney, Texas DPS

Ron Mayworm, Brazos Valley COG
Ken Gray, City of College Station
Stacy Pyle, Pflugerville PD
Pat Worsham, Alexander Utility Eng.
Mike Simpson, Texas DPS
Karla Jurens, Texas DPS
Paul Gilbert, Texas DOT

**Item 1: Introductions, quorum determination, review and approve agenda.**

**Item 2: Review and approve minutes of the April 9, 2010 meeting:**  
- Approve 4/9/10 minutes: Motion by Chuck Brotherton, second by Brad Bearden, unanimous approval.

**Item 3: Report on Region 49's first application window:**  
Region 49 plan approved by the FCC on 2/7/11  
Region 49 formal mail-out notification for the initial filing window on 3/4/11  
Initial application filing window closed on 4/30/11  
Region 49 received 6 applications in the initial filing window  
Comments were due by 7/8/11  
Caldwell Co – Region 53 concurrence required (STA)  
Fayette Co – Region 51 and 53 concurrences required (New)  
Bell Co – no concurrence required, application approved (New)  
Brazos Co – Region 51 concurrence received, approved (STA)  
Washington Co – Region 51 concurrence received, approved (STA)  
San Marcos, City of – Region 53 concurrence required (New)

Concerns were raised with the Fayette Co and San Marcos applications in regards to documentation on County/City official letters of support to submit the applications on their behalf, and also letters of support to verify funding commitments. Region 53 has not submitted their concurrence at this time, notice requesting further documentation will be sent to the applicants. Motion to request clarification from applicants by: Mike Simpson; 2<sup>nd</sup> by: Paul Gilbert; vote: unanimous

Members in attendance proposed a motion for Region 49 to form a Sub-Committee to establish documentation guidelines in reference to Region 49 700 MHz Regional Plan, Section 3.6(D) items 1-11. Motion to create committee by: Chuck Brotherton; 2<sup>nd</sup> by: Mike Simpson; vote unanimous

Chuck Brotherton was named Committee Chairman. Members include Mike Simpson, Mike Barney and Joe Jarrett. Targeted completion: 9/2/11.

The second filing window will close on 10/31/11. An email notification will be sent out to the membership, along with the proposed guidelines document.

A discussion was held regarding the dates for the FCC mandate to Narrowband all equipment by 2016, and Chairman Mayworm reported that filings have been made to the FCC to extend the date to ~2020 or 2024. The general consensus with the NRPC is that the extension will be granted.

**Item 4: Discussion and possible action regarding meeting schedule:**

The Region 49 by-laws set the Annual Meeting to be 10/15/11, but that date can be changed to coincide with other planned meetings. The second filing window will close on 10/31/11, and the required meeting for application review will be in February 2012. Chairman Mayworm moved the Annual Meeting to February 2012.

**Item 5: Discussion and possible action regarding handling of Special Temporary Authority (STA) requests:**

There are no process guidelines for approval of Special Temporary Authority (STA) license requests. The members present discussed options, and decided that STA requests would be sent out to the membership with a 10 day response request. If no objections were received, then the Chairman or Secretary could approve the request, but could not sign a request for their own agency.

Motion by: Mike Simpson; 2<sup>nd</sup> by: Brad Bearden; vote: unanimous

**Item 6: Old business:** None

**Item 7: New business:** None

**Item 8: Receive public comment:** None.

**Item 9: Adjourn:** Following a motion and second, the meeting adjourned at 11:17 a.m.